[date]

To the Principal | Tumuaki

Tēnā koe

This year PPTA Te Wehengarua is joining their primary sector counterparts NZEI Te Riu Roa in celebrating the contribution that principals make to school communities and learning opportunities for students.

In honour of Principals’ Day 2025, we are writing to thank you for all you contribute to our school. We recognise the time and effort you devote to making sure the students’ needs are met and that teachers and staff are supported.

**We look forward to continuing our shared mahi.**

Nāku noa, nā

[Add the name of your PPTA Branch here, or get members to sign]